

City Council Meeting  
July 8, 2014

Present: Mayor Rose Hanser, Councilpersons John Williams, Tom Jankowski, Greg Koczur and Lawretta Miller

Also Present: City Clerk/Treasurer Michelle Richards, Police Chief Cory Hert, Public Works Director Bryan Swan, Fire Chief Ryan Reid, and Attorney Hannah Schantz

Mayor Hanser called the meeting to order at 7:00 pm. Following the Pledge of Allegiance, Clerk/Treasurer Richards called the Roll Call.

**Consent Agenda:**

Councilperson Jankowski moved to approve the Consent Agenda. Councilperson Miller seconded the motion. Discussion: Mayor Hanser pointed out a minor correction to the minutes. 'An engineer' from Kadrmias, Lee and Jackson instead of 'engineers' participated in the Coal Board grant presentation. Motion carried with all in favor.

- a. Minutes of 6/24/14 Regular Meeting
- b. Claims Roster 7/03/14

**Departmental Reports:**

Reports were given by Police Chief Hert, Fire Chief Reid, Attorney Schantz, Public Works Director Swan and City Clerk/Treasurer Richards.

**Mayor's Communications:**

The request from Gary Baisch for a Special Events Permit to close Cimarron Street was not received until after the agenda was posted and distributed. Mayor Hanser will allow a motion from City Council to add this item to the agenda.

Mayor Hanser thanked the Police Department, Fire Department and Public Works Department for everything done during Colstrip Days.

**Public Comment and Participation:** None received.

**Unfinished Business:**

Councilperson Miller moved to approve Resolution No. 2015-R15, amending the purchasing authority and limits. Councilperson Koczur seconded the motion. No discussion or public comment received. Motion carried with all in favor.

**New Business:**

Councilperson Koczur moved to add the Special Events Permit request from the Baisch Family to the meeting agenda. Councilperson Williams seconded the motion. No discussion or public comment received. Motion carried with all in favor.

Councilperson Williams moved to approve the purchase of a Sewage Plant Pump in the amount of \$5,305.50. Councilperson Miller seconded the motion. No discussion or public comment received. Motion carried with all in favor.

Councilperson Miller moved to approve the Senior/Community Van Use Procedure. Councilperson Koczur seconded the motion. Discussion: Mayor Hanser gave a copy of the procedure to the Senior Citizens and discussed it with them. Some small mishaps with the van during the past few months prompted the necessity of this procedure. Councilperson Koczur asked about after-hours pick up and drop off. Mayor Hanser said that has been discussed and a pre-determined location will be arranged. No public comment received. Motion carried with all in favor.

Councilperson Koczur moved to approve clarification of the sick and vacation leave accrual for exempt employees and police department employees and changing the minimum use of vacation and sick leave use from ¼ hour to one hour. Councilperson Williams seconded the motion. Public Comment: Paula Peplow, Deputy Clerk, stated sometimes an employee doesn't need to take a full hour for doctor appointments and is concerned about the full hour requirement. Council Discussion: Councilperson Koczur agrees but feels the supervisor should be able to approve use of less than an hour of sick leave. Councilperson Miller sees Mrs. Peplow point but doesn't feel it should be left up to the supervisor and that everyone should be treated the same. Councilperson Koczur moved to amend his motion that sick leave can continue to be taken in ¼ hour increments. Councilperson Williams seconded the motion. Discussion: Councilperson Williams feels it should be discretionary and that a manager should be able to work with the employee. But if it needs to be in writing than it needs to be in writing. Councilperson Jankowski asked about vacation leave because an employee could not have sick leave and want to use vacation leave instead. Amendment carried with all in favor. Main motion as amended carried with all in favor.

Police Chief Hert spoke with Mr. Baisch about his request to close Cimarron Street. They will not be using the street but wants to block off the street for safety due to children. They also will not need the whole street blocked off and he has spoke to his neighbors about this request. Councilperson Koczur moved to approve the Special Events Permit for Gary Baisch to block off a portion of Cimarron Street on Saturday, July 12, 2014. Councilperson Williams seconded the motion. Discussion: Councilperson Miller commented that since this was not on the agenda it does not give the neighbors or public the chance to comment on it. Councilpersons Jankowski, Koczur and Williams voted in favor. Councilperson Miller voted nay. Motion carried 3-1.

**Administrative Matters:**

The Budget/Finance Committee will meet on July 15 at 9:00 am.

Councilperson Koczur asked about the items he requested at the last meeting to be put on the council agenda. Mayor Hanser will be working on those.

City Council went into Executive Session at 7:37 pm. City Council returned from Executive Session at 7:49 pm.

**Adjournment:**

Councilperson Jankowski moved to adjourn the meeting. Councilperson Koczur seconded the motion. Mayor Hanser adjourned the meeting at 7:49 pm.

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Michelle Richards, City Clerk/Treasurer

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