

City Council Meeting  
March 25, 2014

Present: Mayor Rose Hanser, Councilpersons John Williams, Greg Koczur, Lawretta Miller and Tom Jankowski

Also Present: City Clerk/Treasurer Michelle Richards, Police Chief Cory Hert, Public Works Director Bryan Swan, Building/Planning Official Jan Morgan, City Attorney Gary Ryder and Fire Chief Ryan Reid

Mayor Hanser called the meeting to order at 7:00 pm. Following the Pledge of Allegiance, Clerk/Treasurer Richards called the Roll Call.

**Consent Agenda:**

Councilperson Miller moved to add two claims to the Consent Agenda at the request of Mayor Hanser: DPS Company in the amount of \$50,019.87 and Department of Revenue for \$505.25. Councilperson Jankowski seconded the motion. No discussion. Motion carried with all in favor.

Councilperson Williams pointed out a correction to the minutes of the last meeting. The motion to approve Claims 18800 and 18802 approved by a vote of 2-1 instead of 3-1.

Councilperson Jankowski moved to approve the Consent Agenda with the addition of the two claims and correction to the minutes. Councilperson Koczur seconded the motion. No discussion. Motion carried with all in favor.

- a. Minutes of 3/12/14 Regular Meeting
- b. Claims Roster 3/20/14
- c. February Financial Report

**Departmental Reports:**

Reports were given by Police Chief Hert, Building/Planning Official Morgan, Fire Chief Reid, Attorney Ryder, Public Works Director Swan, and City Clerk/Treasurer Richards.

**Mayor's Communications:**

Mayor Hanser reported the Personnel Committee met today and have several recommendations to come to the City Council for their consideration.

**Public Comment and Participation:** None.

**Unfinished Business:**

Councilperson Williams moved to approve Resolution No. 2014-R08 to allow elected and appointed officials to participate in the city's group health insurance program with Montana Municipal Interlocal Authority. Councilperson Miller seconded the motion. Discussion:

Councilperson Miller asked if it will be included in the resolution who will be paying for the health insurance. Attorney Ryder explained he referenced the budgetary process in the resolution but if something more is desired the resolution can be changed. Councilperson Williams commented this resolution only authorizes the participation of the officials and is not to decide who will pay for it. No public comment received. Motion carried with all in favor.

**New Business:**

Councilperson Williams moved to approve Amendment 2 to Engineering Task Order No. 11 for the Water Plant Backwash System in the amount of \$97,916. Councilperson Miller seconded the motion. Discussion: Councilperson Jankowski asked if there were any modifications to the other terms and conditions of the original task order. The engineer from Kadrmas, Lee and Jackson stated there are no modifications to the original terms and conditions. No public comment received. Motion carried with all in favor.

Councilperson Jankowski moved to approve the request from Public Works Director Swan to purchase chemicals from Hawkins in the amount of \$13,231.60. Councilperson Koczur seconded the motion. Discussion: Councilperson Miller asked if there is any risk in raising the purchasing policy limit so that it would not be necessary to come to the city council for prior approval for this type of purchase. No public comment received. Motion carried with all in favor.

**Administrative Matters:**

Council discussed allowing the Public Works Director to go over the purchasing limit of \$10,000 to purchase water treatment chemicals without coming to City Council for prior approval as required currently. This will be placed on the next City Council agenda for consideration.

Mayor Hanser provided information to the City Council for the cleaning of the sewer mains due to PPL's dewatering wells discharge into the city's sewer system. PPL has been sent a bill for \$6,235.14, which is in addition to the monthly \$46.00 dewatering well fee.

A letter was received from an employee but it did follow the proper grievance procedure. City Council went into Executive Session at 7:42 pm and returned at 8:04 pm.

**Adjournment:**

Councilperson Jankowski moved to adjourn the meeting. Councilperson Miller seconded the motion. Mayor Hanser adjourned the meeting at 8:05 pm.

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Michelle Richards, City Clerk/Treasurer